

**GAUR BRAHMAN COLLEGE OF EDUCATION, ROHTAK
INTERNAL QUALITY ASSURANCE CELL**

Minutes of IQAC Meeting (2016-17)

Date: 23. 07. 2016

Time -12A.M- 1.00 PM

Venue-- Principal Office

Agenda

- ✦ Review of the academic report for the academic year 2015–2016
- ✦ Preparation of the Academic/Activity Calendar for the academic year 2016-2017
- ✦ Preparation of the timetable for the academic year 2016-2017
- ✦ To check the necessary amenities to be provided to students by the college.

Action taken

- There was a constructive discussion over the report. There was unanimous agreement to strengthen the areas of student advancement, ICT Lab facilities and library facilities.
- Everyone agreed that the tentative schedule should contain all of the session's important events and activities. The IQAC decided to create an academic calendar that would include all of the important events that will take place during the session as part of the opening procedures.
- The workload of each teacher was discussed, and a schedule was created in response. The person in charge of the schedule was asked to create it similarly.

Geeta Rani

Dr. Geeta Rani
IQAC Coordinator

Meena Sharma

Dr. Meena Sharma
Officiating Principal
G. B. College of Education
Rohtak

**GAUR BRAHMAN COLLEGE OF EDUCATION, ROHTAK
INTERNAL QUALITY ASSURANCE CELL**

Minutes of IQAC Meeting (2016-17)

Date: 22.09.16

Time -2 P.M- 3.00 PM

Venue-- Principal Office

Agenda

- ✦ Planning for School Internship Programme for B.Ed II Year Students
- ✦ Discussion regarding NAAC Sponsored seminar on Diagnostic Role of Teachers in Indian Reality: Collaborative explorations in Teaching -Learning.
- ✦ Participation of the students in Youth Festival Mega Event "Agaz" at Choudhary Ranbir Singh University, Jind.

Action Taken

- ✦ Schools were allotted to the B.Ed II Year students for their Internship Programme and the schedule was discussed with all the faculty members.
- ✦ Various committees were formed to look after each and every detail of the NAAC Sponsored Seminar.
- ✦ All the facilities related to the Youth Fest like resources, practice of the students and accompanists were taken into consideration.

Geeta Rani
Dr. Geeta Rani
IQAC Coordinator

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Officiating Principal
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**GAUR BRAHMAN COLLEGE OF EDUCATION, ROHTAK
INTERNAL QUALITY ASSURANCE CELL**

Minutes of IQAC Meeting (2016-17)

Date: 19.01. 2017

Time -2 P.M- 3.00 PM

Venue-- Principal Office

Agenda

- ↓ Discussion regarding celebration of National Voter's Day.
- ↓ Participation in National Level Event "Voice of Unity" to be held in Gurgaon.
- ↓ Preparation of proposal for the DGHE Sponsored National Seminar.

Action Taken

- ↓ Preparations were done to celebrate National Voter's Day and duties were assigned to all the Staff .
- ↓ All the staff members participated in the National Level Event to be held in Gurgaon.
- ↓ Various committees were formed to look after each and every detail of the DGHE Sponsored National Seminar. Schedule was prepared for the conduction of the Seminar. Duties were assigned to all the members of the college.

Geeta Rani

**Dr. Geeta Rani
IQAC Coordinator**

R. P. Sharma

**Dr. R. P. Sharma
Officiating Principal
Officiating Principal
G. B. College of Education
Rohtak**